




MEMORANDUM

TO: Academic Council
Susan Anderson Rivaleau, Assistant Vice President for Research
Jon Hakkila, Associate Dean, UCSC Graduate School
Todd McNerney, Speaker of the Faculty

FROM: Brian McGee, Provost 

DATE: August 27, 2016

SUBJECT: Institutional Definitions for Research and Community/Public Service

For several months, we have had periodic conversations about our understanding of the College's research and service activities, relative to both the College's approved mission statement and our history of research and service work. To clarify our understanding of research and community/public service -- as those activities relate both to institutional assessment and the expectations of our regional accreditor -- definitions for both research and community/public service were devised and circulated in draft form. Those definitions have now been approved by the President and me for appropriate use at the College, as noted in the attached memoranda.

Please let me know if you have questions about this memorandum or the attachments. You are encouraged to circulate these documents to appropriate supervisors.


Attachments

cc: Glenn F. McConnell, President
Debbie Hammond, Senior Executive Administrator to the President



MEMORANDUM

TO: Glenn F. McConnell, President

FROM: Brian McGee, Provost 

DATE: August 25, 2016

SUBJECT: Definition of Research

During the previous academic year, multiple academic leaders in the Academic Affairs Division, including the members of Academic Council, have reviewed a draft institutional definition of research, with the goal of providing more precision in our research-relevant institutional assessment efforts. I write today to indicate my final approval of a previously circulated research definition for use in the Academic Affairs Division and, further, to suggest this definition be used in any relevant assessment of research that occurs in other divisions of the College.

As background, the College's approved mission statement makes reference to the encouragement and support of research. The *Faculty/Administration Manual* explicitly recognizes the "teaching, research, and service functions of faculty" and makes provision for the evaluation of research activities, including creative activities, undertaken by individual faculty. Other policies of the College also acknowledge the College's research commitments.


In light of our previous review and discussion, and consistent with the authority given to me, I now approve the following definition of research for use at the College: "Research and creative activities in the liberal arts and sciences setting of the College of Charleston are defined as any intellectual, inquiry-based endeavors that advance knowledge and lead to new scholarly insights or the creation of new works in support of the College's educational mission."

Please let me know if you have any questions about this memorandum.

cc: Bhati, Hammond, Caveny-Noecker, Cherry

MEMORANDUM

TO: Glenn F. McConnell, President

FROM: Brian McGee, Provost 

DATE: August 25, 2016

SUBJECT: Definition of Community/Public Service

During the previous academic year, multiple academic leaders in the Academic Affairs Division, including the members of Academic Council, have reviewed a draft institutional definition of community/public service, a term found in one of the current standards promulgated by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). I write today to indicate my final approval of a previously circulated community/public service definition for use in the Academic Affairs Division and, further, to suggest this definition be used in any relevant assessment of community/public service that occurs in other divisions of the College.

As background, the College's approved mission statement contains no explicit reference to service, though the mission statement acknowledges in a general way the expertise of the faculty as "an important source of knowledge and expertise for the community state and nation." The mission statement also makes reference to the College providing "cultural activities for residents of the Lowcountry of South Carolina." The *Faculty/Administration Manual* explicitly recognizes the "teaching, research, and service functions of faculty" and makes provision for the evaluation of service activities undertaken by individual faculty.

In light of our previous review and discussion, and consistent with the authority given to me, I now approve the following definition of community/public service for use at the College: "The College of Charleston defines community/public service as any program that engages in mutually beneficial exchange of knowledge and resources with the community (primarily local, but not infrequently much more broadly defined) in a context of partnership and reciprocity."

Please let me know if you have any questions about this memorandum.

cc: Bhati, Hammond, Caveny-Noecker, Cherry



Glenn F. McConnell
President

66 George St.
Charleston, SC 29424
843.953.5500
mcconnellgf@cofc.edu

MEMORANDUM

TO: Dr. Brian McGee, Provost
FROM: Glenn McConnell *HEM*
DATE: August 26, 2016
RE: Definitions

Thank you for your memorandums regarding Definition of Community/Public Service and Definition of Research. I believe these are very well stated and agree these should be adopted and used in other divisions of the College in any relative assessment of community/public service and research.

Please extend to all who worked on these definitions my appreciation for their fine efforts.

cc: Dr. Divya Bhati