

COLLEGE OF CHARLESTON

Request to Appoint an Unclassified Faculty or Professional Position

Department: _____

Position vacancy: _____

Selected candidate: _____

Appointed to position/rank of: _____

Specific qualifications:

List all candidates interviewed but not recommended for appointment:

Name	Sex	Ethnic Identification (if known)
_____	_____	_____
_____	_____	_____

Indicate the main criteria by which the top candidate was selected:

Ethnic Identification: _____ **Sex:** _____ **Recommended salary:** _____
(if known)

If applicable, please provide details regarding relocation funds and/or requests for credit toward tenure/promotion:

_____ Department Head	_____ Date
_____ Dean	_____ Date
_____ Human Relations/Minority Affairs	_____ Date
_____ Provost or Associate Provost	_____ Date